

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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MINUTES

20th March 2025

Present: Chair Richard Rains, Vice Chair Lynda Hoyle and Cllrs Colin Veitch, David Barnett, Stuart Savage, Alan Mercer and Gemma Gibbs and Ward Cllrs Dale Needham and Gareth Shepherd

The 15-minute question time was not utilised.

1. There were no apologies. The two Councillor vacancies will continue to be advertised through the notice boards, the Newsletter and on the Parish Council website.
2. There were no declarations of interest made by any Councillor present.
3. The Minutes of the meeting of the 20th February 2025 were signed as a true record.

4. Planning Matters

4.1 Cllrs received notification that Planning Application 25/00150/PLF | Erection of a single storey side extension including flat roof canopy and green roof following demolition of existing lean-to outbuildings | Bolton Hall Farm Newbridge Lane Wilberfoss had been approved.

5. Ward Cllr Needham advised that several roads within the parish have been identified for surface dressing, with an anticipated completion of September 2025. These include the Hull Road, Moorfield Way, Moorfield Drive and Windmill Meadows. The Clerk asked Cllr Needham to submit a request for Hawthorn Drive to be included in the scheme and Cllrs pointed out that Moorfield Way had just been resurfaced.

At the request of the Clerk, Cllr Needham had followed up on a rumour circulating that land on Birker Lane was being considered as a [Rural Exception Site](#). He advised that, having spoken to Stephen Hunt, no plans for such a site have been submitted to East Riding of Yorkshire Council's planners.

He further advised that he had contacted Colin Walker, Head of Transportation Services, regarding the lack of buses servicing villages along the A1079. He was notified that the X45 and X46 are commercial ventures over which East Riding of Yorkshire Council has no control. Cllr Shepherd urged residents to write individually to East Yorkshire Buses. The Clerk confirmed she had put a post on the News page of the parish website and a resident is putting a plea in the Newsletter. Ward Cllr Needham was asked if he could supply a direct email for East Yorkshire Buses that the Parish Council could share with the community. The Clerk suggested that when the X47 service fails, the X45 and/or X46 should be re-routed through the villages. Cllr Needham made a note to bring this to the attention of Colin Walker.

Ward boundaries are changing and there is currently a 10-week consultation. Residents and organisations are encouraged to have their say and the Clerk has added a post on the News page of the parish website.

6. The Clerk advised that no urgent decisions had been made since the last meeting but that the pest controller has been instructed, so that the grass cutting contractor can begin grass cutting in the week commencing 31st March 2025.

7. Progress Reports and to address any issues outstanding from previous meetings.

7.1 Progress is still slow regarding the provision of SID and/or Auto SpeedWatch devices. Ward Cllr Needham has written to Paul Belotti on behalf of several Parish Councils' to ask for clarification of what safety measures have been approved by East Riding of Yorkshire Council. It was acknowledged that Auto SpeedWatch runs in conjunction with a voluntary SpeedWatch group, something Wilberfoss did have pre-COVID, but does not currently have. Several parishes do have voluntary SpeedWatch groups, including Sutton on Derwent, Huggate, Pocklington and Barmby Moor. Currently Wilberfoss does not have the equipment necessary to carry out manual recording of vehicle speeds. A representative from Sutton on Derwent Parish Council has written to East Riding regarding the joint venture by Sutton and Wilberfoss parishes and a response is awaited. **ACTION:**

The Clerk will ascertain the cost of independent posts and whether the legal agreement issued by East Riding of Yorkshire Council will suffice should posts be installed instead of using existing lamp posts.

- 7.2 Cllr Savage was pleased to report that the First Aid course had been well worth attending and he requested that the Parish Council thank Claire for her commitment. He suggested refresher courses would be welcomed biennially, should that be possible. **ACTION:** The Clerk to write to Claire.
- 7.3 The response from East Riding Refuse to the request for an alternative bin had been negative, as they only supply a limited number of designs. The resident will be encouraged to close off two access points to the bin to see if this reduces the smell of dog foul. In addition, Cllr Savage wondered whether the East Riding Dog Wardens could offer a solution. **ACTION:** Cllr Savage agreed to make an approach to the Dog Warden, who he is already in contact with.
- 7.4 The Clerk reported that one resident had shared concerns about the noise of a metal gate, should the Parish Council provide an additional access gate into the amenity land. It was agreed to pursue the installation of a metal gate with a solution in mind for noise levels. **ACTION:** Clerk to contact the Countryside Access Officer for next steps.
- 7.5 Cllr Veitch offered to install the appreciation plaque. **ACTION:** Cllr Veitch to carry out install at Wilberfoss Community Centre.
- 7.6 The Clerk advised that she had had a negative response from East Yorkshire Buses to a request for additional bus services to run through the village. It was acknowledged that several of the X47 buses have not been in service and at these times, at least, the X45 and/or X46 should service the villages. Residents have been provided with a template letter that can be used to campaign for better services. This template can be found on the News page of the parish website.

8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

- 8.1 Following a direct approach to affected residents, the Clerk was pleased to report that volunteers have come forward to act as Volunteer Flood Wardens. **ACTION:** Clerk to contact East Riding of Yorkshire Council for next steps.
- 8.2 Cllrs discussed safety issues relating to the snicket between Ings Road and Middle Street, following an approach from a concerned resident. **ACTION:** Clerk to contact East Riding of Yorkshire Council highways about safety measures.
- 8.3 Cllrs shared their sadness about the RTC outside David Smith's Garden Centre on Saturday 15th March which resulted in a fatality. Another accident between Wilberfoss and Kexby in the following week had also closed the A1079. Cllr Hoyle suggested that when traffic is diverted through the village, there should be a police presence as she had witnessed poor driving through the village on the morning of the 15th March. Cllr Savage advised that he had seen a comment on the community Facebook page about poor driving by a SLAM Transport driver subsequent to the accident on the 15th March and wondered whether the Parish Council should write to the business on behalf of residents. No decision was taken. Ward Cllrs are continuously campaigning for safer use of the A1079 and it is understood that Humberside Police are working with [Safer Roads Humber](#).

9. **Councillors' Reports for future Agendas**

- 9.1 Nothing was reported by Cllrs.

10. **Administration Matters**

- 10.1 It transpired that Cllr Gibbs has not received any confirmation from the bank regarding her ability to authorise payments. **ACTION:** Clerk to follow up.
- 10.2 Cllrs adopted the Retentions Policy drawn up by Cllr Gibbs

11. **Finance** (*in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)*) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfoss-pc.gov.uk).

11.1 Following a transfer of £1,800 from the Instant Access account to the Current Account, the Clerk sought approval of the following payments:-

Clerk's salary (not disclosed)	-
Clerk's broadband/landline expenses	59.99
James Horsley Limited (grounds maintenance)	£517.37
Andrews Signs & Engravers (commemorative plaque)	£130.80
Post Haste (Newsletter production)	£300.00
Wilberfoss Community Centre (hire charges)	£22.00
Easy Web Sites (website hosting and .gov.uk email management)	£62.04

Meeting closed:- 20.52. The next meeting of Wilberfoss Parish Council will take place on Thursday 17th April 2025 from 7.30 pm

Chair Clerk